

An Independent Islamic School

for pupils aged 2-16

Afifah Academy manages Afifah School,

which consists of a Nursery, a Primary School and a Secondary Girls School.

Registered Charity No: 1120284 Company No. 5512936

Principal: Abdul Huy Malek LLB (Hons)

Tuesday 22nd May 2018/6th Ramadan 1439 AH

Re: Changes to Data Protection Law

Assalamu Alaykum Respected Parents/Guardians,

I pray this letter reaches you in the best of health and imaan.

On 25th May 2018, **the General Data Protection Regulation (GDPR)** will replace the Data Protection Act 1998. All organisations must comply, so we are changing some of our systems to ensure that all of the personal data we hold about you and your children remains secure whilst being processed either by us or other agencies that we work with e.g. Trafford Council, Ofsted and School Kompanion.

Schools are classed as “data controllers” and as such they state how and why personal data is processed. Data processors are the parties who process the data. As a data controller, we must ensure the data processors abide by data protection laws. It will change how we can use your personal data and keep it safe, and will also strengthen your rights over your own data.

The point of this is to make sure ‘sensitive’ or ‘private’ information about yourselves and your children stays safe. Whilst it is similar to the current Data Protection Act in many ways, there are some differences, so we need to make a few changes at the school in order to ensure we remain compliant.

One of the biggest changes under the new regulations is the age at which ‘children’ can give consent (for data protection issues) which will be 13 from 25th May 2018. This means that all other personal data which we may wish to use from time to time (e.g. publicity photographs, social media posts, website material) requires explicit consent from the data subject.

We are also re-seeking consent for using photographs or videos of your child on our website, internal displays or other school materials/other consent request.We have enclosed this form, and would appreciate it if you could complete it and return it to the school office by **Friday 25th May 2018.**

If you have any questions about how the GDPR affects you, or how our school is preparing, you can contact the Head Teacher*.*

# Yours faithfully,

# Abdul Huy Malek

# Principal

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